

GREEN TOWNSHIP BOARD OF EDUCATION

AGENDA

Regular Meeting & Public Hearing

July 17, 2024

Time: 7:00 p.m.

Place: Green Hills School - Small Gym

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Ms.	Crystal Bockbader	2025	
Mrs.	Ann Marie Cooke	2024	
Ms.	Heather Ellersick	2025	
Ms.	Maureen McGuire	2026	
Ms.	Kristin Post	2024	
Ms.	Holly Roller	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

II. Budget Hearing-ADOPT THE 2024-2025 School Budget

1. Motion to adopt the revised 2024-2025 School Budget as follows:

BE IT RESOLVED, that the Green Township School District Board of Education in accordance with N.J.S.A 18A:7F-38, hereby approves the adoption of the 2024-2025 school year district budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2024-2025 Total Expenditures	\$13,941,121	\$158,919	\$140,919	\$14,230,059
Less: Anticipated Revenues	<u>\$ 2,646,701</u>	<u>\$158,919</u>	<u>\$ 47,909</u>	<u>\$ 2,853,929</u>
Taxes to be Raised	\$11,284,420	\$0	\$93,010	\$11,377,430

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of Banked Cap in the amount of \$163,304. The purpose of this use will be to support the operations and programs of the school district; and

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of the Health Care Cost Adjustment of \$17,761. The purpose of this use will be to support the operations and programs of the school district; and

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget a withdrawal from the Capital Reserve in the amount of \$270,000. The purpose of this withdrawal is to fund boiler conversion to natural gas, repair outdoor stairs, and adjust the sink heights in the bathrooms to code.

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of an Enrollment Adjustment of \$19,349. The purpose of this use will be to support the operations and programs of the school district; and

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes a one time adjustment in the proposed budget of an additional amount of \$150,000 under P.L. c.13. The purpose of this use will be to support the operations and programs of the school district; and

THEREFORE, BE IT RESOLVED that the district’s maximum taxing authority is composed of:

\$ 214,772	2% Current Expense Tax Levy Increase
\$10,719,234	Prior Year 2023 - 2024 Current Expense Tax Levy
\$ 17,761	Increase in Health Care Costs
\$ 19,349	Enrollment Adjustment
\$ 163,304	Use of Banked Cap
\$ 150,000	P.L.2024, c.13 Additional Levy
\$11,284,420	Maximum District Tax Levy 2024-2025

Motion..... Second.....
/Roll Call/

- III. **PRESENTATIONS**
Board Self-Evaluation-Kelly Mitchell, NJ School Boards-Field Representative

Goal Setting-Kelly Mitchell, NJ School Boards-Field Representative

- IV. **CORRESPONDENCE**

Letter from young man asking about Board of Education roles

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

D. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There were no HIB Cases to report since the June 19, 2024 BOE meeting.

Drills: Fire Drill 6/12/24

Evacuation Drill 6/10/24

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

VII. DISCUSSION ACTION ITEMS

VIII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of June 12, 2024. (Attachment)

Motion..... Second.....
/Roll Call/

2. Executive Session of June 12, 2024

Motion..... Second.....
/Roll Call/

3. Regular Meeting of June 19, 2024. (Attachment)

Motion..... Second.....
/Roll Call/

4. Executive Session of June 19, 2024

Motion..... Second.....
/Roll Call/

B. 1. Motion to accept the HIB Reports from the June 12, 2024 meeting.

Motion..... Second.....
/Roll Call/

2. Motion to accept the HIB Reports from the June 19, 2024 meeting.

Motion..... Second.....
/Roll Call/

IX. NJSAC

A. 1. Motion to accept the Green Township School District's New Jersey Quality Single Accountability Continuum (NJSAC) placement on the performance continuum review, pursuant to the requirements of N.J.A.C. 6A:30, at the recommendation of the Superintendent. (Attachment)

Motion..... Second.....
/Roll Call/

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. COMMITTEE REPORTS

A. CURRICULUM - Mrs. Maureen McGuire, Chairperson

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
JP Bollette Jeff Shotwell Scott Wikander	Safety and Security Conference	NJASA Middlesex County Fire Academy 1001 Fire Academy Drive Sayreville, NJ	8/1/24	Transportation to be reimbursed at the OMB Circular rate of \$.47/mile (58 miles each way) \$54.52/driver
Meganne Secola	Gold Training for Preschool	Long Pond School 707 Limecrest Road Newton, NJ	10/14/24	No Cost to BOE

Motion..... Second.....
/Roll Call/

2. Motion to approve the LEAD program with the County Sheriff’s Office for fifth grade students for the 2024-2025 school year, at no cost to the BOE.

Motion..... Second.....
/Roll Call/

3. Motion to approve the GIZMO’s program presented by the Mental Health Association for third and fourth grades for the 2024 - 2025 school year, at no cost to the BOE.

Motion..... Second.....
/Roll Call/

4. Motion to approve Smooth Transitions: Back to School Jitters" parent presentation provided virtually by NJ4S as part of the Mental Health Association. Tentative date of presentation is 8/27, at no cost to the BOE.

Motion..... Second.....
/Roll Call/

B. FINANCE - Ms Kristen Post., Chairperson

June 2024 Financial Reports (attachment)

1. Motion to approve the General Fund bills lists from June 13, 2024 through July 17, 2024 for a total of \$910,231.31 (attachments) (Two bills lists June13-June 30th, and July 1, 2024 through July 17, 2024)

Motion..... Second.....
/Roll Call/

2. Motion to accept the Board Secretary's monthly certification, as attached, and that as of June 30, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June, 2024.

Motion..... Second.....
/Roll Call/

5. Motion to approve transfers for June, 2024.

Motion..... Second.....
/Roll Call/

6. Motion to approve the disbursements from June 13, 2024 through July 17, 2024 for the Student Activities Account in the amount of \$2,748.10 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

Motion..... Second.....
Roll Call/

7. Motion to approve the renewal of the Pollution/Mold Insurance Policy effective 7/17/24-7/16/25, through the Beazley Group.

Each Pollution/Mold Limit	Aggregate Limit for the Policy Period	Each Pollution Condition Deductible	Premium	Term (Years)
\$1,000,000	\$1,000,000	\$10,000	\$11,694	1

Motion..... Second.....
Roll Call/

8. Motion to approve the contract with J and B Therapy, LLC, for professional services for the 2024-2025 school year, effective September 5, 2024 through June 30, 2025, at the hourly rates outlined below:

Occupational, and/or Speech Therapy	\$93.50 / hour
Physical Therapy	\$94.50 / hour
Educational Support Services (LDTC)	\$97.50 / hour
Psychologist Services	\$97.50 / hour
Evaluations*	\$435.00 / evaluation
Behavioral Support Services	\$97.50 / hour

As provided by BCBA / Behavioral Supervisor	(3 hours a week minimum)
Behavioral Plans & Functional Behavior Assessments	\$97.50 / hour
Behavioral Support Services As provided by a Behaviorist	\$97.50 / hour
Reading Specialist	\$88.50 / hour
Home Instructor	\$72.00 / hour
Social Work Services	\$88.50 / hour
*ABA Paraprofessional Services	\$42.00 / hour
*Paraprofessional Services	\$35.00 / hour
Teacher of the Deaf Services	\$148.00 . hour
Administrative Fee	2%

Motion..... Second.....
/Roll Call/

9. Motion to approve Best Choice Home Care Limited Liability Company, to provide substitute nurses as needed, for the 2024-2025 School Year, effective July 1, 2024 through June 30, 2025.

Type of Staff Member	Cost
NJ Licensed Registered Nurse	\$72.00/ hour (5 hour minimum)

Motion..... Second.....
/Roll Call/

10. Motion to approve St. Joseph's Children's Hospital to provide comprehensive evaluations as needed at a rate of \$650.00 per evaluation for the 2024-2025 School Year effective September 5, 2024 through June 30, 2025.

Motion..... Second.....
Roll Call/

11. Motion to approve Applied Behavioral Consulting (ABC), LLC to provide Behavioral Consultative services for the 2024-2025 School Year, effective July 1, 2024 through June 30, 2025, at a rate of \$130.00 per hour, not to exceed 10 hours per week, without prior approval. Services to be provided by Dawn Peluso, BCBA and Heather Bonney, ABA Specialist of Applied Behavioral Consulting, LLC.

Motion..... Second.....
Roll Call/

12. Motion to approve the ESEA application and accept the Title Funds as follows:

ESEA GRANT	Public/Non Public
Title I	\$26,525
Title II	\$ 9,658
Title III	\$ 512
Title IV	\$10,000
TOTAL	\$46,696

Motion..... Second.....
Roll Call/

13. Motion to approve the IDEA application and accept the grant funds as follows:

GRANT	Public/Non-Public	Non-Public	Total
IDEA	\$124,883	\$6,167	\$131,050
IDEA-Preschool	\$ 4,990	\$ 0	\$ 4,990
TOTAL	\$129,873	\$6,167	\$136,040

Motion..... Second.....
Roll Call/

14. Motion to approve and accept the REAP the grant funds of \$44,184 for the Federal Funding Period of 7/1/2024-9/30/2025.

Motion..... Second.....
Roll Call/

15. Motion to approve the Annual Certification of Taxes for the 2024-2025 fiscal year:

Certification of Taxes: July 1, 2024 to June 30, 2025

Month	General Fund Tax Levy	Debt Service Levy	Total Tax Levy	Date Due to BOE
July	952,868.33	7,750.83	960,619.16	7.30.2024
August	952,868.33	7,750.83	960,619.16	8.15.2024
September	952,868.33	7,750.83	960,619.16	9.10.2024
October	952,868.33	7,750.83	960,619.16	10.10.2024
November	952,868.33	7,750.83	960,619.16	11.10.2024
December	952,868.35	7,750.83	960,619.18	12.10.2024
January	927,868.33	7,750.83	935,619.16	1.10.2025
February	927,868.33	7,750.83	935,619.16	2.10.2025
March	927,868.33	7,750.83	935,619.16	3.10.2025
April	927,868.33	7,750.83	935,619.16	4.10.2025
May	927,868.33	7,750.83	935,619.16	5.10.2025
June	927,868.35	7,750.87	935,619.23	6.10.2025
TOTAL	11,284,420.00	93,010.00	11,377,430.00	

16. Motion to approve the 2024 ESY Contract with the Stanhope Board of Education, commencing on July 1, 2024, through July 25, 2024, for student ID ending 7592, payable on or before October 1, 2025 for the following: Tuition: \$2,812.84; Speech: \$ 150.00, and OT: \$ 219.75, for a total cost of \$3,182.59.

Motion..... Second.....
Roll Call/

17. Motion to approve the 2024 ESY/24-25 Regular Contract with the PG Chambers School, for 210 days, at a rate of \$499.78/day, a total tuition cost of \$104,953.80, commencing July 8, 2024 for the 2024-2025 school year, payable on the first day of each month ,for student ID ending 2674.

Motion..... Second.....
Roll Call/

C. OPERATIONS - Mr. CJ Bilik, Chairperson

1. Motion to approve Partner Engineering and Science, Inc's proposal for water sampling for lead in drinking water, as mandated by the New Jersey Department of Education N.J.A.C. 6A:26. The scope includes a Lead Sampling Plan (\$750.00), Quality Assurance Project Plan (\$750.00), Drinking Water Sampling, Testing and Reporting (\$1,500.00), 2024 Statement of Assurance & Reimbursement Assistance (\$250.00) and Lab Analysis (\$609.00) for a total invoice of \$3,859.00, to be paid out of the General Fund.

Motion..... Second.....
Roll Call/

2. Motion to approve the installation of one new Industrial Combustion gas burner, model Q8, on #2 heating boiler, and One Industrial Combustion gas burner, model Q6, on #3 domestic hot water heater boiler, as recommended by PSA (Architects). Remove Power Flame Burners from #2 heating boiler and #3 hot water heater boiler. Connect the burners to existing electrical feeds and emergency switches to the boiler room. Start up burners on completion and set up each using an electronic flue gas efficiency analyzer. Permits and fees are excluded.

Price \$47,750, Ed-data Bid 12191. This is to be funded out of the capital reserve and 40% of this cost is to be reimbursed from the ROD grant.

D. PERSONNEL - Ms. Crystal Bockbrader, Chairperson

1. Motion to approve Melissa Moffett as Child Care assistant for the 2024-2025 school year, at a rate of \$15.13 per hour, pending documentation and criminal background check, at the recommendation of the Superintendent.

Motion..... Second.....
Roll Call/

2. Motion to accept, with regrets, the resignation of Lori Sanchez, as of June 30, 2024.

Motion..... Second.....
Roll Call/

3. Motion to approve Nicole Swank-Bergman, MSN student at LSU (online), for a field internship placement from September 2024 through May 2025, for 2-3 days per week at 8 hours per day, at the recommendation of the Superintendent.

Motion..... Second.....

Roll Call/

4. Motion to approve Delis Rivera-Matute as a substitute CDL driver, at the recommendation of the Superintendent, at the rates approved by the BOE for all CDL drivers.

Motion..... Second.....

Roll Call/

5. Motion to approve the following employees tenure on the respective dates, at the recommendation of the Superintendent:

Karen Constantino	7/20/24
Amanda Di Santi	9/2/24
Karen Smith	2/21/25

Motion..... Second.....

Roll Call/

6. Motion to approve Desiree Hall as a substitute paraprofessional for the 2024-2025 school year, pending documentation and criminal background check, at the recommendation of the superintendent.

Motion..... Second.....

Roll Call/

E. POLICY - Ms. Holly Roller, Chairperson

XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

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public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

XIV. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....
Roll Call/

XV. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....
/Roll Call/

XVI. BOARD COMMENTS

XVII. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____pm.

Motion..... Second.....
/Roll Call/

Next Meeting Date:
August 21, 2024

Vision
Empower students and staff to embrace their individual strengths in a safe,
supportive environment that fosters a love of learning while pursuing their full potential.